The following list contains some key points that a manuscript must be complied with. Please note that this sheet is a guide to review and should not be used as a review form.

Original Papers

**Title**
Proper reflection of the contents
Concise
Not a questioning form
Not a declarative form

**Abstract**
Complete yet succinct
Independent
Proper length

**Introduction**
Informative but brief background for the readers
The present scientific gap described
Study rationale adequately described
Clear statement of the objectives of investigation

**Materials and Methods**
Proper Sampling
Clear inclusion/exclusion criteria
Clear description of methods
Scientifically acceptable methods
Study design consonant with the objectives
Adequately described ethical issues

**Results**
Providing the expected results
Proper statistical analyses and reports
Results in line with the study’s objectives presentations of this paper in meetings are mentioned in the covering letter.

**Discussion**
Already published studies mentioned
Well description of differences/similarities with other studies
Discussing the potential limitations of the study

**Conclusions**
A brief conclusion according to the study’s questions
Acceptable degree of certainty in the conclusion

**References**
Valid and up-to-date
Style complied with the journal’s format

**Tables and Figures**
Informative
Additional data to the text
Proper number/amount

And...

The paper is original
No misconduct (plagiarism/fabrication/falsification/duplicate publication)
The paper adds to the global knowledge

Case Reports

**Title**
Proper reflection of the contents
Concise
Not a questioning form
Not a declarative form

**Introduction**
Informative but brief background for the readers
Importance of reporting the case adequately described

**Case Report**
Providing all necessary data of the case
Reasonable diagnostic and therapeutic interventions
Convincing evidence for diagnosis

**Discussion**
Already published studies/case reports mentioned
Well description of differences/similarities with other cases
Proper interpretation of the diagnostic/treatment measures
A brief conclusion according to the report
Acceptable degree of certainty in the conclusion

**References**
Valid and up-to-date
Style complied with the journal’s format

**Figures**
Informative
Additional data to the text
Proper number/amount
Desirable resolution and quality

And...

The paper is original
No misconduct (plagiarism/fabrication/falsification/duplicate publication)
The paper adds to the global knowledge